



Batley Grammar School (Priestley House) Primary Phase Applying for a Reception Place

a Free School for boys and girls (age range 4-11)

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For full details of our admissions arrangements please see our Admission Policy available at www.batleygrammar.co.uk.

The admissions arrangements for the year 2012-2013 will be part of the local authority's admission procedures and parents should apply using the Primary Common Application Form (PCAF) provided by the authority and should also complete Batley Grammar School's own supplementary information form.

We anticipate that there will be 24 places available in Reception in September 2012.

The school will admit children with statements of special educational needs where Batley Grammar School is named on the statement.

Admission criteria

The following criteria for admissions apply in the order set out below:

1. Children in public care (looked after children)
2. Children with a very exceptional medical or social need on the recommendation of an independent professional indicating that Batley Grammar School would be the only school able to meet that child's needs
3. Children with an older sibling on the school roll in Y1 to Y11 at the date of admission. A prospective pupil with an older sibling in the primary phase (Y1-Y6) has priority over a prospective pupil with an older sibling in the secondary phase (Y7-Y11). The term sibling includes a full, step, half, adopted or fostered brother or sister, but not cousins, who will be living permanently with the child at the same address at the date of admission.
4. Other children

Tie break

If requests for admission in criteria 3 and 4 cannot be agreed without exceeding the published admission number (PAN), priority will be given up to the PAN to children living nearest the school. Distance is measured in a straight line from the child's home address to the school. Measurements are calculated using six-figure National Grid co-ordinates taken from the National Land and Property Gazetteer. This grid reference refers to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is derived from Ordnance Survey Master

Map. For smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties, like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within one metre.

Calendar for admissions

2011

September The school will publish in its prospectus information about the arrangements for admission, including oversubscription criteria, for the 2012. This will include details of open evenings and other opportunities for prospective pupils and their parents to visit the school.

24 September Open morning 9.00am-12.30pm - this event provides an opportunity for parents to visit the school;

2012

15 January Primary Common Application Form (PCAF) to be completed and returned to the local authority to administer. Batley Grammar School supplementary information form to be returned to the school by 15 January 2012;

20 April Reception place offers are made to parents by the local authority.

If your child is not offered a place

If your child is not offered a place at Batley Grammar School, your child will be placed on a waiting list which the school will administer. Where places become available they will be allocated in accordance with the criteria above. The waiting list will remain open until 31st December 2012.

If you are dissatisfied with our admissions procedure, you will also have the right of appeal. The appeal panel will be independent of the school. The panel's decisions will be final and binding on the school. If you are considering an appeal, please contact the Admissions Secretary at the school for further information and advice.

Contacts

The Admissions Secretary, Mrs Rosie Gregg, is available on Wednesday afternoons 1.30-3.30 pm to help parents with their enquiries about admissions.