



Date received:

Reference no:

## Registration for Entry into Reception in September 2012

The registration form must be completed and returned to:  
The Admissions Secretary, Batley Grammar School, Carlinghow Hill, Batley WF17 0AD

The closing date **BY WHICH WE MUST RECEIVE THIS FORM (either by post or in person)** is  
**15<sup>th</sup> January 2012**

Section 1: Child's details			
Child's legal surname		Child's known as surname <i>(if applicable)</i>	
Child's legal first name		Child's legal middle name(s)	
Child's date of birth (dd/mm/yyyy)		Child's gender	
Child's permanent address			
	Postcode:		

Section 2: Name and address of parent/carer			
Surname:	Forename:		Title
Address (if different from child's)			
Telephone numbers	daytime	evening	mobile
Email address	Which council do you pay your council tax to?		

Section 3: Siblings	
If you are applying under the sibling criterion (i.e. the applicant already has an <b>older</b> brother or sister in years 1-11 at Batley Grammar School), please state the full name and form/class of the pupil who already attends the school.	
Name of pupil who is already in the school	Form/class
Please note that the term 'sibling' means a full, step, half, adopted or fostered brother or sister, <b>but not cousins</b> , who will be living permanently with them at the same address at the date of their entry to the School. <b>The School will require proof of relationship at the time of application.</b>	

Section 4: Additional information
(please continue on a separate sheet and attach to this application if necessary)
Tell us here if your child has been placed on the SEN register at primary school. Please indicate the level of support currently being received by your child.
School Action <input type="checkbox"/> School Action Plus <input type="checkbox"/> Statement* <input type="checkbox"/>
<b>A copy of the current statement should accompany this form.</b>

Is your child in public care (a looked after child?)                      Yes                       No

If yes, please state which local authority the child is in the care of .....

**Please attach a copy of the care order.**

Does your child have a specific health or social need such that Batley Grammar School would be the **only** school that could meet that specific health or social need?                      Yes                       No

**Please attach independent professional evidence to support this** (e.g. an educational psychologist's report or similar)

## Section 6: Declaration

Please check that all the details are correct before dating and signing this form.

- **I/We understand that in addition to this form I/we also need to name the school on the Local Authority Primary Common Application Form (PCAF) and return it to the authority by the due date (15 January in Kirklees)**
- I/We confirm that the information provided on this form is correct and understand that failure to disclose or giving false information will result in my child's application being rejected.
- I/We also understand that should false information be given in the above details, any subsequent offer will be withdrawn and my child's application will be permanently disallowed.
- I/We understand that the offer of a place may be subject to verification of the details provided on this form
- I/We have parental responsibility for this child
- I/We agree to Batley Grammar School processing data contained in this information form and other relevant data which the Free School may obtain from me/us or other people as part of the admissions procedure.
- I/We agree to the processing of such data for any purposes described above. (This is in accordance with the Data Protection Act 1998).

Signature of parent(s)/carer(s) .....

..... Date .....

The information you provide will be used only in order to allocate your child at school place in accordance with the relevant published admission criteria. It will be stored securely and will not be disclosed to any other person or agency, apart from admission authorities. However, the information may be cross checked with data held in Kirklees departments such as Admissions and Council Tax.

**Forms can be handed in personally or they can be sent by post.**  
**Applications by e-mail cannot be accepted.**

**The closing date BY WHICH WE MUST RECEIVE THIS FORM is 15<sup>th</sup> January 2012.**

**Please do not contact the school to ask if we have received your child's form. Due to the large volume of forms which we expect to receive, we will be unable to advise you until after the closing date.**