Founded 1612

Headteacher: John Hughes

Batley Grammar School, Carlinghow Hill, Batley, WF17 0AD
01924 474980 | www.batleygrammar.co.uk

Before / After School Care – Booking Form

This form must be completed and returned to Mrs Jackson

Please indicate the sessions you require overleaf

Section 1: Child's Details			
Child's First Name		Child's Middle Name(s)	
Child's Surname		Child's Class	
Child's Date of Birth (dd/mm/yyy)		Child's Gender	
Child's Address			

Section 2: Parent Details					
Mother's First Name		Mother's Surname		Mother's Title	
Address					
Telephone Numbers:	Daytime	Evening		Mobile	
Father's First Name		Father's Surname			
Address (if different from child's)					
Telephone Numbers:	Daytime	Evening		Mobile	

Emergency Numbers (if different from above)	
Daytime	Evening

Section 3: Medical Details	
Please indicate any Medical Conditions:	
Please indicate any Allergies your child may have:	

Please provide your signature as consent to provide emergency treatment …….

Please provide your signature to allow general treatment of First Aid ……...

Terms & Conditions for Parents & Carers:

1. Fees for the Before School provision are **£2.50** per child per session. After School provision is **£2.00** per child per session and both are payable monthly in advance; if fees are not paid your place may be cancelled.
2. Children are expected to show respect to the staff and other children and adhere to the Club rules at all times. If there is continual bad behaviour the parent/carer will be informed and if there is no improvement and the safety of other children is compromised, the child will be excluded from the Club. (This is only in extreme circumstances and all efforts will be made to make the Club a positive place for all children). Our responsibility is for the safety and welfare of all children at all times

3. Before School provision operates from 8.00am. After School provision operates from 3.10pm until 3.55pm. I accept an ***additional levy of £10.00*** will apply for late collection.

Signed_____ Date _____

To book simply tick the days/times you would like your child to attend. We require 48 hours notice to cancel or amend any booking. If you know you need to use the club for specific days each week it is advisable to book for the whole term to ensure you have a place.

Please return this form to Mrs Jackson.

Child's Name ……. **Class ……**

Breakfast Club (please tick)

Monday	Tuesday	Wednesday	Thursday	Friday

After School Club (please tick)

Monday	Tuesday	Wednesday	Thursday	Friday

I agree to the Terms and Conditions and understand that payments must be paid in advance via ParentPay.

If childcare vouchers are used please indicate which provider ……..

Signed …….. Date ……